

## Okeechobee County Site Plan Technical Review Committee Meeting Dates and Application Deadlines

The Okeechobee County Site Plan Technical Review Committee (SPTRC) meets on **Wednesdays at 1:30 pm**, generally the first and third Wednesday of each month. Meetings are held at the Planning and Development Department Conference Room, 1700 NW 9<sup>th</sup> Avenue, Suite A, Okeechobee, Florida. The schedule below is subject to change, so please verify deadline dates and meeting dates when submitting an application. A submittal may be scheduled for a later meeting if it is determined that the proposed development requires additional time for review by the committee.

Major developments and all preliminary plats are forwarded to the Planning Board for review. To be scheduled for the Planning Board, a site plan or preliminary plat must first be reviewed and approved by the Site Plan Technical Review Committee. Following review by the SPTRC, additional copies of site plan materials will be required for Planning Board meetings.

A completed application, supporting documents and appropriate filing fee must be submitted to the Community Development Department by **12:00 noon** of the deadline date to be scheduled for the next meeting. Incomplete submittals will not be scheduled for review. Applicants are encouraged to meet with Planning, Engineering and other county departments and utility providers as appropriate prior to submitting an application.

**The applicant or a representative must attend the meeting or the application will be tabled.**

<b>Deadline Date (Monday, 12:00 noon)</b>	<b>Meeting Date (Wednesday, 1:30 pm)</b>
June 3, 2019	June 19, 2019
--	No Meeting July 3, 2019
July 1, 2019	July 17, 2019
July 22, 2019	August 7, 2019
August 5, 2019	August 21, 2019
August 19, 2019	September 4, 2019
September 2, 2019	September 18, 2019
September 16, 2019	October 2, 2019
September 30, 2019	October 16, 2019
October 21, 2019	November 6, 2019
November 4, 2019	November 20, 2019
November 18, 2019	December 11, 2019 **
--	No Meeting December 18, 2019
December 16, 2019	January 8, 2020 **

\* Deadline date is a day other than a Monday

\*\* Meeting is 2<sup>nd</sup> Wednesday