



Community Development
1700 NW 9th Avenue Suite A
Okeechobee, FL 34972
(863) 763-5548

PERMITS ON HOLD

MUST BE COMPLETED BY PERMIT APPLICANT OR CONTRACTOR

Copies required:

Residential – 2 Copies

Commercial – 3 Copies

ITEMS FOR PERMIT WILL NOT BE ACCEPTED VIA FAX

DATE: _____
PERMIT # _____ PERMIT TYPE (SFD, Shed, etc) _____
JOB SITE ADDRESS _____
CONTRACTOR'S NAME _____
CONTACT NAME: _____ CONTACT PHONE # _____

LIST EACH ITEM SUBMITTED IN THE ORDER SHOWN ON YOUR HOLD LETTER (Additional sheets may be attached to explain submittals if needed):

NOTE: PLAN REVIEW WILL NOT BE PERFORMED UNLESS ALL ITEMS REQUESTED ARE SUBMITTED.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____

Received By: _____

Date: _____