

## Okeechobee County Site Plan Technical Review Committee Meeting Dates and Application Deadlines

The Okeechobee County Site Plan Technical Review Committee (SPTRC) meets on **Wednesdays at 1:30 pm**, generally the first and third Wednesday of each month (second and fourth Wednesday in January). Meetings are held at the Community Development Department Conference Room, 1700 NW 9<sup>th</sup> Avenue, Suite A, Okeechobee, Florida. The schedule below is subject to change, so please verify deadline dates and meeting dates when submitting an application. A submittal may be scheduled for a later meeting if it is determined that the proposed development requires additional time for review by the committee.

Major developments and all preliminary plats are forwarded to the Planning Board for review. To be scheduled for the Planning Board, a site plan or preliminary plat must first be reviewed and approved by the Site Plan Technical Review Committee. Following review by the SPTRC, additional copies of site plan materials will be required for Planning Board meetings.

A completed application, supporting documents and appropriate filing fee must be submitted to the Community Development Department by **12:00 noon** of the deadline date to be scheduled for the next meeting. Incomplete submittals will not be scheduled for review. Applicants are encouraged to meet with Planning, Engineering and other county departments and utility providers as appropriate prior to submitting an application.

**The applicant or a representative must attend the meeting or the application will be tabled.**

<b>Deadline Date (Monday, 12:00 noon)</b>	<b>Meeting Date (Wednesday, 1:30 pm)</b>
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December 30, 2020	January 15, 2020
January 21, 2020*	February 5, 2020
February 3, 2020	February 19, 2020
February 17, 2020	March 4, 2020
March 2, 2020	March 18, 2020
March 16, 2020	April 1, 2020
March 30, 2020	April 15, 2020
April 20, 2020	May 6, 2020
May 4, 2020	May 20, 2020
May 18, 2020	June 3, 2020
June 1, 2020	June 17, 2020
June 15, 2020	July 1, 2020
June 29, 2020	July 15, 2020

\* Deadline date is a date other than a Monday